

LOCAL MEMORANDUM OF UNDERSTANDING

BETWEEN

U.S. POSTAL SERVICE , MULLICA HILL NJ, 08062

AND

SOUTH JERSEY AREA LOCAL, APWU

1. Wash-up. Management shall grant a reasonable wash-up time before lunch and at end of tour consistent with working conditions.
2. The basic work week for full-time regulars will be five days with fixed days off. At present only three part-time flexibles.
3. Prior to taking action to curtail the operations, local management will notify its employees and union (office #547-3818) of action taken.
4. Local leave program to include: Each employee will submit Form 3971 no later than February 28th. This will be for the choice vacation selection and it will be returned to them no later than March 7th.
5. The duration of the choice vacation period will be from May 1st to September 30 and includes Thanksgiving week and the week from Christmas to New Years (December 25 through January 1).
6. The beginning day of the employee's vacation will be Monday.
7. Employees at their option may select up to 15 continuous days leave or split in periods of 5 and/or 10 days. If a split is selected, the employee may not make their second selection until all other employees have had an opportunity for their initial selection.
8. Jury Duty and/or attendance to State or National Conventions shall not be charged to the choice vacation period.

9. The number of employees to be off during the choice vacation period each week will be one.
10. In addition to posting the choice vacation schedule, each employee will receive a copy of the 3971 they submitted approving said vacation.
11. There will be a posting notifying the employees of the duration of the present leave year.
12. Annual leave other than the choice vacation period will be granted to an employee on a first-come first-served basis based upon seniority and the needs of the service. Seniority will apply if submission dates are the same. (Return of 3971's to employee.) This applies to all Forms 3971 submitted to management at least 5 days in advance. All form 3971's will be returned to applicant within 48 working hours.
13. Holiday Scheduling will be in accordance with Article II, Section 6, of the National Agreement.
14. The overtime desired list as per Article 8 shall be by section and tour. At present no full time regulars but Article 8 will prevail.
- 15., 16. & 17. The number of light duty assignments will be determined by the written requests made by the employee to local management. Assignments and duties to be contingent upon physical limitations and physician recommendations of which management will make every effort to accommodate same.
18. Re-assignments for sections within the installation shall be by seniority within the installation.
19. All employees may park within the Perimeter of the Post Office Grounds.
20. Annual leave for union activities requested prior to the choice vacation selection schedule shall not be a part of the choice vacation plan.
21. Craft items. Those other items subject to local negotiations within the craft such as: The local union will receive a copy of an updated seniority list and any regular job postings.
22. Seniority, re-assignment postings. Any full time regular assignment who's starting time is changed more than one hour from the original posting will require that assignment to be posted. (At present there are no full time regulars.)

Re-assignments consistent with National Agreement.

This Memorandum of Understanding is entered into at the Mullica Hill NJ, 08062 Post Office between the representatives of the U.S. Postal Service and designated agents of the South Jersey Area Local, APWU, AFL-CIO, pursuant to the Local Implementation provisions of the 1987 National Agreement. This Memorandum constitutes the entire agreement on matters relating to local conditions of employment.

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For the SJAL, APWU

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